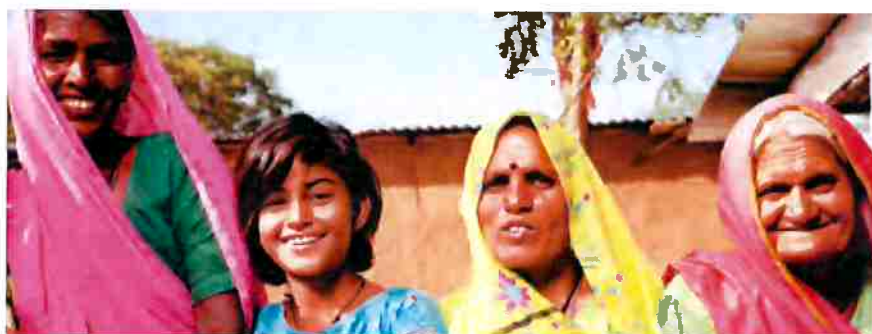


Migrant Resource Centre North West Region Inc.

2018



28th Annual Report



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Agenda

Thursday 15th November 2018

Registration

Welcome

Apologies

Minutes of the Annual General Meeting 2017

Chairman's Report

Treasurers Report

Appointment of Auditors for 2018/2019

Executive Officer's Report

Key Note Speaker

Entertainment

Light Refreshments



It is my privilege to present the Migrant Resource Centre North West Region Inc.'s Annual Report covering the 2017-2018 financial year. The overall performance of the MRC during the past year has been outstanding and the work done at all levels of the organisation has prepared a solid platform for ongoing growth and success of the organisation as it seeks to better serve the numerous communities it represents.

The Migrant Resource Centre North West has continued to have a strong and consistent focus on productive and successful outcomes expanding on the range of services, launching many programs, promoting the benefits of multiculturalism, advocating on many issues impacting our clients and whole community, scoping for new initiatives and improving in our quality of services.

The past year was one of changes in the community services sector and the Committee of Management, together with the management team and staff have continued to work diligently to ensure our services, structure and infrastructure are well designed, properly maintained and continuously improved to cope with these changes. Age care, settlement services and disability programs are all in major transition as funding commitments and operations change. The environment we operate in will be very different in 12 months, and even more different in years to come, but we at the MRCNWR do know that if we get it right there is huge potential to grow our services as the number of aged grow rapidly and the needs of newly arrived migrants expand.

At the time of writing this report, I am proud to announce that MRCNWR has been approved by the National Disability Insurance Agency (NDIA) as a disability service provider under the NDIS and as an approved Aged Care Provider to deliver Home Care Package services to our clients in the local community, with services to be fully operational in coming months. Our Learning Centre services continues to flourish as we strive to ensure our clients are provided with the best possible educational and employment pathway opportunities; and we continue to be on the front line with our settlement service program welcoming and assisting people to resettle and integrate into the community.

On behalf of the Committee of Management, I thank our Executive Officer, Gulden Metin and her senior team who do their utmost to achieve more for our clients while professionally executing our strategic and operational goals effectively and efficiently. Thank you to all staff and volunteers for their hard work, dedication and loyalty to MRCNWR. Their passion and commitment to exceeding the client's needs are crucial to our success. Also special thanks goes to our funding partners, local community leaders, key stakeholders and other community organisations who partnered and collaborated with us to deliver quality services.

Finally I would like to acknowledge the contribution of the members of the Committee of Management who have worked with dedication and commitment and who personify the core values of the MRCNWR.

MR. Hakki SULEYMAN
PRESIDENT



It gives me great pleasure to report on another busy and productive year at the MRC North West Region Inc. (MRCNWR). One of the challenges with writing an annual report is deciding what to highlight, especially when you belong to a truly vibrant organisation with a dedicated team of individuals that does so much for the communities it serves.

MRCNWR's integrated service delivery has continued to evolve this past year with a range of innovative cross sector partnerships established ensuring our programs have a range of wrap around services offered to our clients in each of our program areas. In this annual report you will see a snapshot of our services and activities which reveal some very telling stories of commitment and successful achievements during the year.

We have seen significant accomplishments not only through delivering Australian and Victorian government funded contracts but through the implementation of programs and initiatives designed to promote social and economic participation of people from culturally and linguistically diverse backgrounds.

Throughout the year we have also seen the community sector go through some unprecedented changes, and MRCNWR embraced these changes not as challenges but more so as opportunities with an aim to expand service range, broaden coverage and improve client outcomes.

The continuous move of aged care and disability services to more consumer choice with greater competition in the market, has meant that MRCNWR respond to these changes by securing the nationally approved provider status and provide the platform to offer management of approved packages as a new service for our clients. These individualised services are anticipated to grow in the years to come and will prove to be popular based on quality and cultural competency for the benefit of our CALD communities in the North West and beyond.

For traditional services such as the settlement grants program (now known as Settlement Engagement and Transition Support) MRCNWR continued to work closely with the funding bodies and key stakeholders on program reform and evaluation, with provision of services focusing more on the 3 E's: English, Education and Employment. We had a successful year through our capacity as a Registered Training Organisation (RTO) and Learn Local Organisation (LLO), where we celebrated the achievements of our students, with our first group of students graduating and 45% gaining employment whilst 55% enrolled into further educational pathways.

It takes a great team to build a great organization. As I review this report, it is clear the accomplishments within it are the result of extraordinary collaboration by the MRCNWR's most important asset—its **staff** and its **volunteers**. I wish to acknowledge and thank the remarkable achievements of my management team, the staff and volunteers, who have worked tirelessly and passionately to take us through the changes and the restructuring of our programs. I also wish to thank our Chair/President, Hakki Suleyman, Committee members, funding partners, community leaders, key stakeholders and community organisations who have provided their support for the MRCNWR to move forward and grow.

As we prepare to celebrate 30 years we are respectful of our history whilst excited about the prospects for the future of MRCNWR.

MRS. Gulten METIN
EXECUTIVE OFFICER



On behalf of the Committee of Management of the Migrant Resource Centre North West Region, it gives me great pleasure to present the financial report for the year 2017/18. The excellent results achieved depict the dedicated efforts of our President, Mr. Hakki Suleyman and the Committee of Management together with the Executive Officer, Mrs. Gulden Metin and staff of the Centre. The audited balance sheets position the MRCNW in a strong financial perspective to meet all its current committed obligations and those to come in 2019.

Overall income grew to \$2,772,187, up by \$332,714 in 2017, an increase of 13.7% and overall operating costs increased by 18.6% or \$407,177 to \$2,594,468. The operating cost increase on last year was predominately associated with costs relating to the operation of the RTO/Learning Centre which includes the staff costs, course materials and the service costs in delivering the associated programmes.

During the year staff remuneration and related costs were \$1,889,571 which is \$223,184 or 13% above 2017. The increase in staff related costs was driven by the extra programmes and the RTO/Learning Centre costs mentioned above. Whilst Management had directed funds to capital works in 2018 and Planned Activity Group funding had been fully applied, there were no further grounds to retain the provisions that had been established in the previous year.

The organisation's cash reserves grew to \$3,120,346, up \$496,802. This was aided by an increase in additional program funding and interest from the funds held in term deposits throughout the financial year. The entity's net assets position has improved to \$2,153,030, an increase of \$177,790 and is well positioned for 2019.

The MRCNW financial position remains sound and healthy and it will continue to deliver and expand its valuable service to the Community. I thank the respective agencies for their ongoing funding support and the trust they place on us in delivering the services that are expected.

In closing, I thank our President Mr. Hakki Suleyman together with my colleagues on the Committee of Management, and our Executive Officer Mrs. Gulden Metin, for their strategic vision, direction and management. I commend and applaud all our staff, particularly Mrs. Chamila Fernando and the finance team, for their dedication and efficiency which has resulted in one more very successful year of our service delivery.

Treasurer
Daniel B. Wallace

ORGANISATIONAL CHARTER

Our Vision

The MRC North West Region, supports an environment where people from diverse cultural backgrounds are able to participate to their full potential in the life of the Australian Community while they are free to maintain their individual culture and heritage.

Our Mission

The MRC North West Region, within its scope and capacity will pursue equality of opportunity for all people in our community and challenge discrimination through direct services, systemic advocacy, information provision and community development projects which further the capacity for migrants and refugees to achieve and maintain a safe and healthy life in Australia.

Our Values

The MRC NWR values are;

- Diversity,
- Equality for all,
- Trust, Integrity and Professionalism,
- Collaboration for the benefit of our client group,
- and treating all people with respect.

Positive, Active & Strong - Health & Wellbeing

Focus program development towards healthy lifestyle outcomes, which embrace person—centered approaches. Streamline referral processes and strengthen partnerships that assure all new arrivals have access to the best possible health care, advice and services. Develop targeted, evidence based approach in addressing immediate health concerns facing newly arrived communities.

Access to every Opportunity—Education, Training and Employment

Implement programs that prepare newly arrived communities to access local and sustainable employment opportunities. Work with accredited training providers to ensure positive transitions into quality measured and approved training opportunities. Continue to refine and replicate programs and partnerships that deliver family centered and lifelong learning approaches.

My Place—Engagement and Contribution to community

Facilitates youth engagement opportunities that encourage positive engagement and civic leadership opportunities. Ensure student placement opportunities are made available to local refugee and migrant background young people to mentor and provide experience in this area of community development. Support school communities in engaging parents and families in education and local support services. Continue to work with a range of stakeholders to facilitate community connection/induction programs for newly arrived groups.

Further expand e-technology opportunities that focus on information sharing and program delivery.

Growing and Sharing—Partnerships

Continue to develop the whole of family approach to English Language acquisition, engagement with the Australian Education System and the Training and Employment sector. Foster partnerships that refine cross referral processes ensuring clients have timely access to appropriate services.

Fact, Evidence and Anecdote—Being a Voice

Facilitate opportunities for newly arrived individuals, groups and communities to share culture, language, experiences and expertise with the broader community. Develop an information strategy that is responsive to the work of the organisation and empowers language based communities to share their culture, experiences and aspirations. Systemically advocate on behalf of individuals and communities where major policy decisions impact on the life outcomes of refugees and migrants.

ORGANISATIONAL STRUCTURE

Committee of Management

Hakki Suleyman- President

Troy Atanasovski- Vice President

Dan Wallace-Treasurer

Alicia Matene- Assistant Treasurer

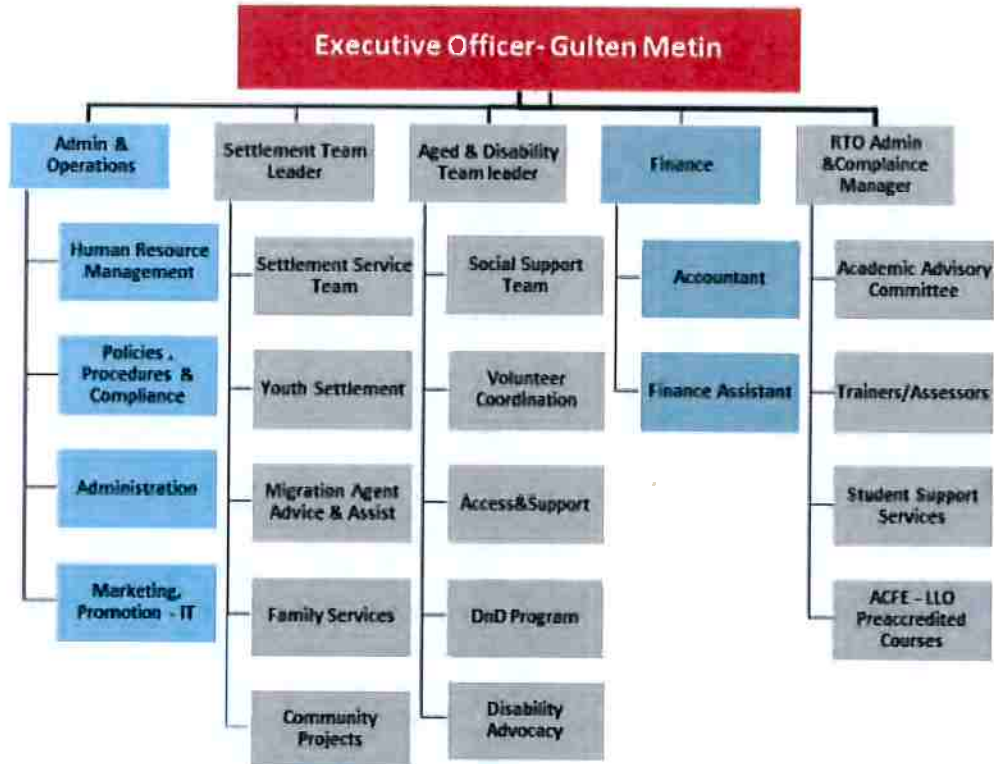
Sydney Vas-Secretary

Imad Hirmiz- Assistant Secretary

Joe Caf-Committee Member

Minh Lam-Committee Member

Chahida Bakkour-Committee Member



COMMITTEE OF MANAGEMENT



President
Hakki Suleyman



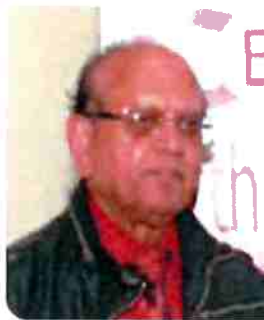
Vice President
Troy Atanasovski



Treasurer
Dan Wallace



Assistant Treasurer
Alicia Matene



Secretary
Sydney Vas



Assistant Secretary
Imad Hirmiz



Committee Member
Joe Caf



Committee Member
Minh Lam



Committee Member
Chahida Bakkour



Committee Member
Bawi Lian Thang

VOLUNTEERS

Our programs are very diverse and require the compassion and dedication of our valuable volunteers. We value your time and effort and you are absolute asset to our organisation and the communities which we support.

| | |
|------------------------------|--------------------------------|
| <i>Adem Malekin</i> | <i>Mohamad Nour Ahmed</i> |
| <i>Amal Mikhael</i> | <i>Munufe Ali</i> |
| <i>Arzu tekin</i> | <i>Nilgun Akbelen</i> |
| <i>Asim Duratbegahovic</i> | <i>Nursen Mutluel</i> |
| <i>Ayten Emin</i> | <i>Nuvit Mustafa</i> |
| <i>Bounna Luangphackdy</i> | <i>Omer Osman Bakheit</i> |
| <i>Edward Tadros</i> | <i>Ramo Karastanovic</i> |
| <i>Fatma Omar</i> | <i>Rasema Hodzic</i> |
| <i>Feride Cuturic</i> | <i>Ruhma Nouro</i> |
| <i>Florance Habashi</i> | <i>Ruzan Sumer</i> |
| <i>Gihan Tadros</i> | <i>Saida Said Salah</i> |
| <i>Halima Mohammed Elhaj</i> | <i>Mohammed Elhaj</i> |
| <i>Hassan Kasim</i> | <i>Salih Hamzic</i> |
| <i>Hatice Mehmet</i> | <i>Sebira Kalco</i> |
| <i>Hayriye Sabri</i> | <i>Sevilay Kemal</i> |
| <i>Ibrahim Idris</i> | <i>Serifa Vunic</i> |
| <i>Ibrahim Karrar</i> | <i>Serpil Ari</i> |
| <i>Joan Nisari</i> | <i>Suzan Bishay</i> |
| <i>Khamphiane Khammy</i> | <i>Thep Sriboonmak</i> |
| <i>Magdolin Ikladios</i> | <i>Thiriprakone Salypod</i> |
| <i>Manivone Prathamavong</i> | <i>Ulusay Hassan</i> |
| <i>Mannal Hammal</i> | <i>Victoria Pompeani</i> |
| <i>Mary Wright</i> | <i>Yuresha Navaratna</i> |
| <i>Maurice Maghamez</i> | <i>Zekerija Karahmetahovic</i> |

Thank You

MINUTES

MINUTES OF THE ANNUAL GENERAL MEETING OF THE MIGRANT RESOURCE CENTRE NORTH WEST REGION INC. HELD ON 2ND NOVEMBER 2017 AT 6.00 P.M. AT 20 VICTORIA CRESCENT, ST. ALBANS 3021

CHAIR: Mr. Hakki Suleyman, President, chaired the meeting.

Mrs. Gulden Metin, Executive Officer (MRC/NW) acted as M.C and officially declared the Annual General Meeting for 2016-2017 open and welcomed all present including distinguished guests. Gulden then introduced the current members of the Executive and Committee members by name including those that were an apology.

ATTENDANCE: A signed list/s of all those who attended is on record.

APOLOGIES: Gulden then read out the names of all those who sent in their apologies and a full list is on record.

MINUTES OF THE ANNUAL GENERAL MEETING (HELD 10th November 2016): Gulden called upon Sydney Vas, the Secretary to read out the Minutes of the last AGM. Sydney started by thanking all present for their attendance and took this opportunity of paying a special thank you to Mr. Hakki Suleyman (President) and Mr. Dan Wallace (Treasurer) for their invaluable efforts and regular attendance at the MRCNWR. **The Minutes were then MOVED for acceptance by Sam David and SECONDED by George Korytsky which was carried unanimously.**

CHAIRPERSON'S REPORT: Hakki Suleyman thanked all the members for their attendance and support including the members of the Committee of Management and all the staff and volunteers who did a remarkable job during the year. Hakki said the MRCNWR had made good progress and all programs were carried out smoothly including the new R.T.O. (Registered Training Organisation) which was growing. Hakki also said that the MRCNWR finances were in excellent condition. Hakki thanked the Executive Officer and staff for their dedicated work during the year. Full details of his report is in the ANNUAL REPORT which was handed out to all present. **The report was MOVED for acceptance, Joe Caf. SECONDED by Sydney Vas and carried.**

TREASURER'S REPORT: Dan Wallace presented his report in detail and was happy to state that the financial affairs of the MRCNWR were in good order. The full report is contained in the Annual Report handed out. Dan also read out the "Statement by MEMBERS OF THE COMMITTEE as required by the Consumer Affairs, Department of Justice. **The report was MOVED for acceptance by Joe Caf, SECONDED by Olga Korytsky and unanimously carried.**

APPOINTMENT OF AUDITORS: Dan Wallace, Treasurer MOVED that our current auditors, M/s Chan & Naylor Moonee Ponds Operating Pty Ltd, be reappointed as Auditors for the following year. **SECONDED by Sydney Vas and carried.**

EXECUTIVE OFFICER'S REPORT: Gulden Metin read out her report and thanked the Committee of Management and dedicated staff and volunteers and acknowledged the various funding bodies for their continued support which enabled the MRCNWR to carry out all its principal functions for a successful outcome, which was highly gratifying. Gulden encouraged all present to enjoy reading her full report which was contained in the Annual Report handed out to all. **The report was MOVED for acceptance by Dan Wallace, SECONDED by Olga Korytsky and unanimously carried.**

KEY NOTE SPEAKER: Hakki Suleyman introduced the Key Note speaker for the evening; Mr. Joe Caputo. Joe spoke at length about his migration to Australia and how as a migrant he progressed to become the Chair of the Ethnic Communities Council and various other bodies. He encouraged all young migrants to get involved in community work which had its own rewards. Hakki Suleyman thanked Mr. Caputo for his very interesting address to the members present.

ELECTION OF THE MEMBERS OF THE COMMITTEE OF MANGEMENT: The Returning Officer, Mrs. Sedan C Selek read out the names of the ten nominations received and all were declared elected. (It was later proposed that all current members of the Committee of Management would retain their current positions for the next two years - by Sydney Vas, Seconded by Dan Wallace; carried unanimously).

Hakki Suleyman then opened the meeting to members of the Committee who wished to address the members. The following Committee members: - Troy Atanasovski, Imad Hirmiz, Chahida Bakkour & Minh Lam individually addressed the members and spoke of their involvement with the MRC (NWR).

Hakki Suleyman then presented Mr. Anthony Abate an ex staff member of MRC (NWR) and Ms. Cuc Lam an ex COMMITTEE member with attractive "Plaques", in appreciation of their valuable services in the past.

ENTERTAINMENT & REFRESHMENTS: Entertainment was provided by African Dancers representing the South Sudanese community, accompanied on drums, very graciously, by Deng T Yong Deng (a member of the staff) which was highly entertaining. The Members were then invited to refreshments provided courtesy of the Management, at the close of the meeting.

CONCLUSION: The AGM was declared closed at 8PM.

SECRETARY

Sydney Vas



AGED CARE & DISABILITY



The Aged and Disability accomplished a remarkable productive year. The MRC North West Region Inc. Aged and Disability programs expanded with the MRC North West Region now officially approved to be an Aged Care and NDIS provider.

During the financial year of July 2017 - June 2018 team members had a dynamic year in adopting and implementing the flow-on effect from the Aged Care and Disability reform, whilst continuing to deliver a quality services via our range of programs under the Commonwealth

Home Support Program (CHSP), Home and Community Care PYP (HACC) and Disability Advocacy. The Sneakers not Slippers innovative exercise program in partnership with Villa Maria Catholic Homes exceeded the expectation of the project objectives of inspiring the health benefits of living an active life, and raise the notion that exercise is enjoyable. The project evaluation revealed a high satisfaction rate across all the Bosnian, Indian and Turkish seniors who participated in the project and their willingness to participate in future similar exercise programs.

The MRC North West Region Inc. – Diversity and Disability Self-Advocacy program successfully achieved the expansion of the program model into the northern metropolitan area of Melbourne and rural area of Victoria.

Professional development and training opportunities for staff and volunteers continued to be on the top list for the MRCNW during the year, in order to ensure that

MRCNW workforce and volunteers are skilled and qualified to deliver a service meeting consumer needs and equally, equipping them with the ability to respond to the challenges posed by a changing sector.

The team had another successful year delivering streamlined services with all our stakeholders, partners organisations from the aged care and disability sectors, and ethno-specific communities clubs/ groups. The Aged and Disability team wishes to extend their gratitude to all stakeholders that cooperated with us for the benefit of the service users and the community at large.



Disability 'n' Diversity DnD

The Diversity and Disability (DnD) program has been operating for over 13 years and we have consistently increased the number of services we provide, along with the number of clients we support. In the last financial year we have provided support to 97 new clients both on a one-to-one basis and in a group setting, which brings our total to 896 regular clients. As per our mission and vision statements, our aim is to support people with a disability from a CALD background to be able to speak for themselves, achieve their full potentials as citizens of the community and be recognised as valued citizens of the community.

Our program follows our two years strategic plan which aligns with the MRCNW's strategic plan and the philosophy of the Victorian State Disability Plan. Our values coincide with the implementation of the NDIS in terms of empowerment, control and independence for people with a disability.

Music therapy

group called "The Power of Music", where participants learn and play musical instruments or simply follow the music with their body and dance. This is run in partnership with Scope Australia in St Albans. The group is facilitated by Kirsten Hillman.

Parents Support group,

running fortnightly in St Albans and facilitated by Julie Sciberras and Janet Curtin, providing information and support to parents having children with a disability.

Creative writing support group

where the participants learn about writing stories that can be fictional or based on personal experiences. The group runs fortnightly in partnership with St John of God - Accord in Sydenham, facilitated by Sandra Long.

Women Support group

run by Stephanie Hulsmann and Julie Sciberras who provide the opportunity to CALD women with a disability to come together, share information and experiences in regard to healthy relationships, gender issues, empower themselves. The group runs fortnightly in partnership with Scope Australia in Coburg and St Albans.

NDIS peer support group

where participants get ready for the NDIS and learn about developing their own care plan. The group was created thanks to a partnership with Valid and Yooralla.

Woodwork support group

in partnership with Scope in St Albans where participants learn and create wood objects every fortnight.

Our DnD steering committee includes 10 people with a disability from CALD backgrounds. They are responsible for guiding the implementation of the program as well as providing feedback through the manager. This year, DnD has employed 7 facilitators to run our support groups and 33% of the staff has disclosed to have a disability.

We have also worked in partnership with the following organisations: Latrobe University, Good Shepherd, Victorian Department of Premier and Cabinet, Arts Access Victoria, Carers Victoria, University of Melbourne, SARU, the Office of the Disability Service Commissioner, Dangerous Deeds project, VSAN, Scope Australia, ADEC, Yooralla, Valid, IPC St Albans, OPA, Brimbank council.

As part of some partnerships, we have been involved with events and worked on:

- Brimbank Council for the International Day of People with a Disability celebration event as an MC.
- **We have started the expansion of DnD in Shepparton and Broadmeadows.**
- The DnD violence and abuse awareness card has been created in partnership with the Office of the Public Advocate and distributed to Victorian Legal Aids, health services, councils, refugee services, volunteer organizations, schools and the Parliament of Victoria.





German Social Support Program

The German speaking Social Support Program consists of two groups, one which meets at Woodlands Park House in North Essendon on a Wednesday morning and the other one at Westvale Community Centre in St. Albans on a Thursday morning.

The program has been running for over 17 years. Both groups completed a fantastic year with a lot of different activities, guest speakers and excursions. Craft sessions were always very popular with the creation of beautiful ornaments for Anzac Day, Easter, Mother's Day and Christmas. The groups liked to keep their minds active with brain teasers, word searches, quizzes, puzzles and German games. Gentle exercises kept bodies active and very importantly fun was not forgotten with the celebration of the group's birthdays and special occasions, German jokes and interactive games.

Guest speakers from the RACV, falls and fracture clinic, Asthma Foundation, Fire Brigade and about Advanced Care Management Plans gave very informative talks. The groups had a lot of fun on their excursions to Geelong, Oakleigh, Werribee, Mt. Macedon, The Basin and Ballarat.

Asked about the groups, clients made the following comments:

Educational, informative, very entertaining, lots of fun, great companionship, nice conversations, loving, happiness, togetherness, extended friendships, always something new, warm surroundings, no negativity, Coordinator doing a bloody good job.



Indian & Sri Lankan Social Support Program

The Indian & Sri Lankan Social Support group meets every Monday between 10:00 am and 1:30pm at the St Albans Community Centre where morning tea and afternoon tea is provided to the group.

The program is designed to support elderly people, and help them to remain living in their homes and continue engaging with the community by enhancing their everyday living skills and allowing them to meet people from the same cultural background. Younger Indians and Sri Lankans with a disability can also join the social support program. This group provides information sessions, social support and excursions to its members.

Wellness & Enablement: Kim from Diabetes Australia Delivered Life! Program. We undertook 5 sessions and prepared healthy Indian recipes.

Cindy exercise physiologist visited our group and showed us stretching exercises using resistance bands and weights. Anthony (Physiotherapist) also visited us and showed us some safe exercises clients can do at home. Information sessions were organized on the various topics such as thunder storm asthma, signs of a heart attack as well as information about alcohol and drugs.

Engaging Communities: Our group takes part in many activities which are engaging and inclusive. Some of these activities include colouring therapy, gentle exercise, Yoga, strength training, laughter sessions, self-defence classes, board games, bingo, darts, Sudoku and memory games.





Sri Lankan Social Support Program

The Sri Lankan Social Support Program meets every Friday from 10.00am to 3.00pm at the Penrose Promenade Community Centre in Tarneit for the Sri Lankan community in the city of Wyndham. The group started on 4th of November 2015 with just 4 clients and has grown since then up to 12 to 16 clients over the years.

We successfully completed another year with a lot of different activities, excursions, information sessions and birthday/cultural celebrations. Clients are encouraged to take part in craft activities and they always try their best. They love to experiment their cognitive skills with word and number puzzles, memory games, word search and mainly Rummikub, a tile game with a combination of colours and numbers, which everyone enjoy playing whenever possible. Each morning starts with a session of gentle exercises.

The food plays a special part in the Sri Lankan culture and they love the healthy culturally appropriate meals freshly prepared in the premises on the day.

Everyone just looks forward to Friday. They love the socialization, speaking in their language, sharing their weekly happenings and plans for the weekends. They share ideas about food preps, recipes, information on religious events and more. They say it's a privilege to be a part of a very entertaining and interesting Social Support Group and are thankful to the Migrant Resource Centre for organising this for the Sri Lankan community.





Indian Social Support Program

Our Indian Social Support group meets in Point Cook every Friday. We enjoy a morning tea as well as lunch each week. The group undertakes various activities to promote social inclusion and stimulate cognitive function. We enjoy physical activities outside and encourage our clients to stay fit and healthy.



Bosnians Social Support Program

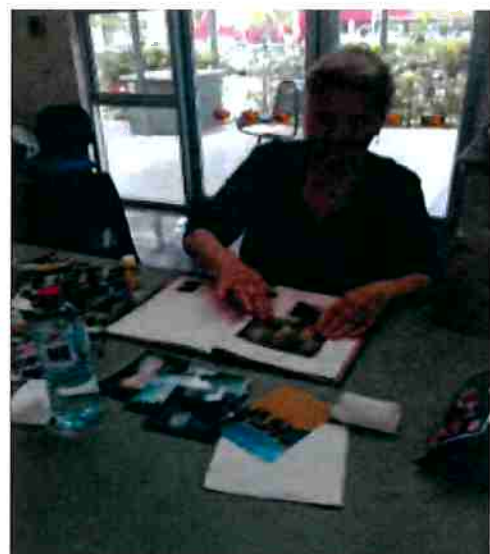
The Bosnian speaking Social Support Program meets at Cairnlea Community HUB every Tuesday.

Then group enjoyed a lot of different activities: art and craft, guest speakers, gentle exercises, excursions, word searches, memory games etc. most popular was doing craft using felt materials- making butterflies and roses.

There was Excursion to Craft market, Botanic garden Williamstown, excursion to Altona beach and group had a picnic in the Altona Park, visits to many different shopping centres etc

Guest speakers from Asthma Foundation, Hearing Australia, about Age Care clients found very useful.

Highlights for the year was 10 year celebration of the group, another one which group really enjoyed was Diversity week celebration in Partnership with Cairnlea Community HUB, lowlight was sudden pass of one client



Turkish Social Support Program

Turkish Speaking Social Support Individual Program matches volunteers to clients who have a similar interests, hobbies or backgrounds. Clients have the opportunity to connect with their community and share their daily life.

We also have a Turkish Speaking Social Support Program where we use wellness and enablement approaches to deliver support to the groups' members. Activities were designed to promote different types of wellness. Light stretches for physical well- being, art-craft, puzzles and word – searches increase mental awareness and information sessions for better health and general knowledge. Celebrating birthdays and special days make everyone very happy.



Laotian Social Support Program

The Laos Elderly Social support Group meets every Thursday and participants take part in a variety of social activities that are planned in consultation with group members.

The Laotian elderly people have responded to the group activities very enthusiastically and have been very keen to come to join group activities, enjoy the opportunity to get together and socialise with other members in the community. Some of the social activities have included excursions where clients enjoyed the exchange of culture and tradition. Members had a chance to take part in activities which focused on improving their physical health and general wellbeing. Other outings the group undertook included, shopping trips, a picnic, and swimming. Other activities include, fruit carving, knitting scarfs, jigsaw puzzles and indoors exercise suitable for the elderly and spiritual meditation as well.

In conclusion, I would like to thank all the volunteers who have dedicated their time and enthusiastically assisted in the organisation and running of the group. The program could not be such a great success without the invaluable contribution of the volunteers.



Disability Advocacy

The Disability Advocacy program supports people with disability, their carers and families, who are from culturally and linguistically diverse backgrounds (CALD) communities who reside in the Western suburbs and who are under 65 years of age.

The advocacy program can help clients to access disability services, offer support in accessing community services and advocating for your rights .Ensuring that everyone has equal opportunities.

This year has been very busy preparing for the National Disability Insurance Scheme. The NDIS will provide all Australians under the age of 65 who have a permanent and significant disability with the reasonable and necessary supports they need to enjoy an ordinary life. I have been supporting many clients to register and gain access to the NDIS which will roll out in the Western Region from 1st Oct. I have supported some clients with gaining early NDIS access and reviewing decisions from the NDIS.



Volunteer Celebration Night

We highly acknowledge our volunteers for all the support and contribution they offer to our diverse services.

To say thank you to our volunteers, MRC had organised a Volunteer acknowledgment night held on 2nd August where we had 160 people attend.

It was a successful night where we handed out certificates to our valuable volunteers.

We were joined by the committee of Management and staff, with whom we celebrated.





Social Support Individual Visiting



Social Support Individual –Visiting is a program aimed at recruiting volunteers to provide support, companionship and friendship to socially isolated people who are elderly or people with a disability.

The program matches volunteers to clients who have similar interests, hobbies or backgrounds.

The Social Support Program is designed for frail elderly people or people with a disability to take part in group related activities or outings. It supports clients to be independent and regain self-confidence and be involved and educate them in the community.

MRC provides a bus to pick up clients, transport them to a group related activities/outings and then drop them off at home at the end of the day.



Social Support Group Hydrotherapy

Hydrotherapy is a water exercise carried out in a hydrotherapy pool which runs once a week every Tuesdays for 1 hour at Sunshine Western hospital CBR pool.

This program is designed for ladies who is currently going through a recovery process through injuries or surgery and/or to increase mobility and strength and to control pain management.

This program is designed for PYP (Program for Younger People) and CHSP (Community Home Support Program) .You will need to provide a doctors/hospital consent referral and need to be on age pension or disability or carer benefits.



Sneakers not Slippers

This program promotes cross-cultural connections and enhances the health of multicultural seniors. Outdoor senior exercise parks have demonstrated to promote social interaction, improve muscle strength, balance and physical function among seniors.

The Sneakers not Slippers project delivered in an outdoor exercise facility purpose built for seniors, aims to promote a positive impact on overall well-being, exercise self-efficacy and to increase multicultural seniors' community participation and connectedness in community life through a dynamic exercise program initiative. It also aims to maximise the wellbeing and independence of seniors from diverse backgrounds. Four multicultural groups undertook a 12 week exercise program.

Post the 12 weeks program participants reported eagerness to participate in similar exercise programs, and also, mentioned noticeable health benefits achieved while participating in the program.



Access and Support

The Access and Support program supports people from diverse backgrounds who are experiencing barriers in service access. The program provides short term support for frail older people, younger people with a disability as well as their carers.

Here are some of the program highlights from last year:



Successfully liaised with Melton Council to ensure improved access for frail elderly clients of Spanish senior group to a community centre in Caroline Springs where they meet

Client experiencing severe financial disadvantage and homelessness was allocated permanent accommodation by the MOH 2 years after the application was lodged.

Successfully assisted a client to negotiate HC task list with a CHSP provider that was refused by one of main HACC providers

Client offered social housing after 2 months on the waitlist (Wintringham);

Distributed Turkish translated information flyers on Centrelink for the Age Pension, Disability and Cares benefits of travelling overseas and when it may affect their payments as this is a very enquired about topic within the communities

Delivered 4 presentation slides in the Turkish community to explain about Home Care packages, Commonwealth home Support Program and the services we deliver

Enjoyed a good working relationship with W ACAS, Community Based Rehabilitation at Western Health, Annecto, Helping Hands Mission & MiCare

Secured employment for a long term unemployed single mother with complex medical history

Good News Story

Aminah is an 81 year old woman who arrived here in 1997 from Ethiopia. She lives with her daughter Farah and her family. Farah is her full time carer. Aminah speaks no English, so her daughter assists with translations.

Aminah's husband had been bed bound for 7 years and sadly passed away in 2012. Since her husband's passing, Aminah's mental and physical health has deteriorated and she became isolated. However, prior to her husbands passing, Aminah was quiet active and would go for walks with her husband. She no longer does this.

Aminah Suffers from Osteoarthritis in the knees and chronic lower back pain for which she uses a walking stick. Aminah had a fall in 2013 and did not tell her family for two weeks, only because she was suffering from severe migraines. After an MRI, Aminah was immediately taken in for surgery as she had bleeding on the outside of her brain. Since then she has been afraid to walk thinking she might have another fall.

Aminah had been referred from Sunshine Hospital Hydro therapy to the MRCNW so that she would continue with our hydrotherapy program. However, prior to commencing the program, Aminah would wake up, sit on her couch and remain there. Since her participation in hydrotherapy, Aminah is now able to come downstairs and walk straight to the kitchen, which is a significant progress for her. Aminah's daughter is afraid that if she ceases the hydrotherapy sessions, her health will go back to what it was and will affect her not just physically, but also emotionally.

When Aminah first started hydrotherapy, her daughter would assist her into the water and remain by her side. It was quiet evident that Aminah was hesitant and would hold on to her daughter for support until the end of the session. Now Aminah does not require her daughter's assistance and has been able to walk through the water without any support. It was remarkable to see just how much confidence she has gained.

Another issue Aminah's daughter advised us of was that prior to her starting hydrotherapy, she would never visit anyone or leave her house, even for special occasions. She was isolated and lonely. However, she has now asked her daughter to take her out to social events and she is once again taking part in her community. She is also enjoying longer trips and attending family events in Dandenong on the weekends.

Aminah is now feeling happier as she is more involved in her community. She has started to enjoy watching TV and loves The Bold and the Beautiful as well as Ellen (Aminah calls her Helen). Aminah's daughter has said that hydrotherapy is very important for her mother as she has seen a lot of progress and looks forward to the future.



SETTLEMENT SERVICES



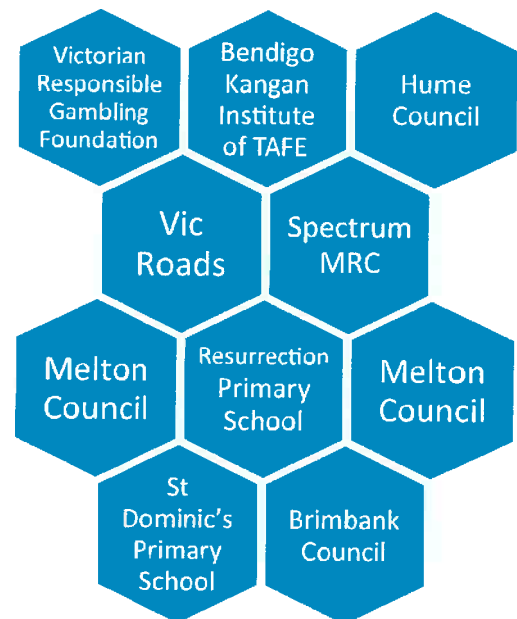
Settlement Programs have gone from strength to strength in 2017-2018 with partnerships being built and maintained.

These partnerships enabled MRCNW to develop and implement educational and empowerment projects responding to the needs of new and emerging communities.

We have provided individual case work and group work to 1486 people across the North West of Melbourne.

Programs include

- Hub Club
- Pink Warriors
- Beyond the Classroom
- MRC Multicultural Men's shed Program
- Parenting programs at St Dominic's, Resurrection & St Albans Primary Schools
- Victorian Community Road Safety Partnership Program
- Migration & Citizenship Information session
- By New Settlers 4 New Settlers Gambling Prevention
- Referrals and advocacy



Settlement Services - Youth

Our Youth Settlement programs continue to grow and support our young people in their settlement journey.

Programs include case work, The Hub Club, Pink Warriors, Beyond the Classroom.

The Hub Club meets weekly at Hume Youth Central, hosting a range of educational and fun activities which have seen our young people develop friendships, improve their English skills and increase in confidence to navigate their lives in Australia.



By New Settlers 4 New Settlers

By New Settlers 4 New Settlers is a gambling prevention project working with local community leaders. This project aims to develop gambling prevention messages which target their local communities.

Short YouTube Clips have been developed with the Chin Broadcasting Network and African Media Australia. These clips are then uploaded on to ethno specific social media which are main communication tools of their communities.



Migration Advice

Migration Advice has seen a number of families be reunited with loved family members and now they can settle in a safe country as Australia.

We have seen family members transform from very stressed and worried to feeling a sense of relief and joy when their visa applications have been approved and they are reunited with their families .

Migration Advice is highly sort after and MRCNW provides information sessions to help keep the communities up to date with policy and application changes.

Our migration agents Betty, Bogdana and Chloe receive many thanks from the proposing families for helping their families reunite and live together in Australia.



Multicultural Men's Shed

MRCNW's Multicultural Men's shed Program has successfully been running for a few years and continues to grow and support more men from multicultural backgrounds.

The group was formed for newly arrived men from Horn of African, Burmese & Middle Eastern backgrounds.

We work in conjunction with Brimbank Men's shed at Sunshine Mission. Our aim is to overcome social isolation and achieve skills needed for life in Australia.

We meet fortnightly at Brimbank Men's Shed in Sunshine.

During the period of 1st July 2017 to 30th June 2018, the Men's shed program has provided a number of information sessions on topics such as Men's health and wellbeing in the new country, employment, informal English conversation, financial counseling, safety law and society, family support services and Australian life style.

We have had consultations and meetings to discuss issues of concerns amongst the group.

Sawt al-Nissa Mothers group

A partnership between DPV Health, St Dominic's Primary School and MRCNW saw two terms of health literacy sessions educate Arabic speaking women from the St Dominic's Community. The weekly sessions covered a variety of topics including healthy eating, emergency services, gambling harm, exercise and more.

The women have since made positive changes to their families lives through eating less sugar, installing new fire alarms , buying fire blankets, updated their child restraints and educating their children on gambling harm.



MRCNW's School Based Parental Support program

This year we successfully offered parent support program within the western suburbs that targeted the parents of the newly arrived refugees and migrants to strengthening their emotional capacity to further connect with their children.

We provided number of sessions to broaden parents understanding of the Australian schooling system and the pathways it may offer their children.

The program been working in partnership with local primary schools in St Albans and Kings Park to connect parents with range of community entities that may assist them to further integrates and breaking down racial prejudice and build integrated community through socialization and recreational activities.

Road Safety Awareness for new arrivals

MRCNW successfully facilitated and strengthened information pathways for a range of newly arrived community groups across the three locations.

The aim was to educate them about the importance of road safety.

The program was delivered with the use of interpreters and the workshops were delivered in a culturally sensitive manner, which also contributed to the positive response of the participants.

The program is a partnership between MRCNW with VicRoads through Victorian Community Road Safety Partnership Program (VCRSPP) and local community agencies.

The program has provided driving education to sixty participants from CALD backgrounds over three locations, Brimbank, Hume and Melton.

Through the project, the participants have gained an understanding of road safety issues and as results more than seven participants obtained their drivers licence immediately after lessons.

The groups also attended two community Road Safety Forum sessions in Melton and Hume City Councils, which were focused on learning more about road rules and the effects of road trauma including serious injury and fatal collisions.

All participants were very positive to carry on messages to their communities after listened from experienced people involved in various situations.



LEARNING CENTRE SERVICES



I would like to take the opportunity to thank all my staff for their dedication and tireless efforts to ensure the Learning Centre delivers quality training and offers assistance to all our participants.

The Learning Centre is a safe and friendly environment where students can come together and learn everyday living skills and become part of the MRC NWR family. All our students comment on the additional support we give them not only in education but assistance with employment, settlement services and general information that assists them in their daily living.

In 2018 the MRC NWR secured a second round of funding from Skills First to deliver accredited funded courses in Certificate III Individual Support and in

August secured additional funding for the Certificate IV in Ageing Support and Disability.

We currently have over 70 students enrolled into our accredited programs with over 20 enrolled into the Language, Literacy and Numeracy program. We have also secured practical placements for our students in Kalyana Care, Cumberland Manor, Sutton House and Freemasons.

In July of this year we held our very first Graduation Ceremony.

It was held in the community room at the Grow Church in St Albans and attend by Natalie Suleyman the local MP for St Albans with over 70 people joining us. Over a third of students have decided to enroll into the Certificate IV level. Many of our graduating students have secured employment in the Aged Care area.

We also secured our continued ACFE provision to provide Language, Literacy and Numeracy Programs.

The Language and Literacy program continues to grow with over 20 students enrolled each term. In the second half of the year students currently participating in the

Individual Support course were also given the opportunity to have their English language and literacy skills enhanced by providing an additional learning resource one day a week of additional training focusing on their Language and Literacy requirements..

Many of the current students in the Language and Literacy program are working towards building the language and literacy skills so they can enroll in 2019 into the Individual Support Program.

The Learning Centre is also part of the Reconnect Project funded by Skills

Victoria to provide people between 17 and 65 years of age access to a program that can assist participants to re-enter the educational system. Not only will you be provided with skills and take part in our employability programs, but we help you address any barriers to engagement, education and employment. MRCNWR along with our partners Youth Now and Spectrum Migrant Resource Centre have over 80 participants registered in the Reconnect Program.

Literacy & Numeracy Program

By: Patricia Heppolette.

This year we had a mixed group of students - those who joined just to improve their basic Literacy & Numeracy skills and those who were already enrolled in Certificate III Individual Support. The classes were held on Monday's, Tuesday's and Wednesday's.

The course was divided into three parts:

- Module A: Workplace Knowledge
- Module B: Community Industry Knowledge
- Module C: Literacy & Numeracy

The students were a mixed group of males and females. Their levels of Literacy ranged from Pre level 1 to level 3, and some were close to reaching level 4.

It was a task that required the teacher to cater to the needs of each individual student.

All the students got along well with their peers and enjoyed sharing their stories, their cultures and samples of their cuisine. One Chinese student taught the group some Tai Chi and we would start some classes with a few minutes of Tai Chi. We often visited the Brimbank Library where students worked on the computers and used Adele's ESL corner. Some Students also prepared their resumes and searched for jobs on the internet.

Students were encouraged to read and borrow story books of their choice. The library would have a record of each student's work on their data base (as well as a record of the books that the students borrowed).

Highlights of the Year: A few students secured jobs which is a fabulous achievement. Some of these jobs included cleaning, retail positions at Woolworths, and one student successfully completed Cert IV in Real Estate).

I wish to congratulate all the students in the LLN class, as well as those who studied LLN and went on to successfully complete Certificate III in Individual Support.

Special congratulations also to an amazing 78 year old student from East Timor who just wanted to learn basic speaking and writing skills in English. She used these skills to converse with her 24 grandchildren. This student was one of the liveliest in the class , and even though she attended class only once a week, she was very popular with her classmates.

LLN plays a vital part in providing pathways for students from all walks of life by providing them with the opportunity to gain skills in the English language, as well as to complete accredited courses such as Certificate III in Individual Support or any other courses that the student may wish to complete.

The RTO has gone from strength to strength as we now have 4 Certificate III Individual Support classes as well as a Certificate IV in Disability and Ageing Support. Many of our past students are now employed in the industry. We also had our first official graduation ceremony for Certificate III and it was a pleasure to see so many of them moving on to the next chapter of their lives with their new qualification.



COMMUNITY EVENTS

Refugee Week Celebrations

The Settlement team participated in Refugee Week Celebrations across Brimbank, Hume, Hobsons Bay and Melton during the 17th – 23rd June.

MRCNW are members of the Hume Refugee Week Celebrations Steering Committee and proudly supported this year's Hume Celebrations which were deemed the most successful in its history.

The event saw over 1700 people attend a fun filled day of dance, music, food, children's activities and 30 stall holders.



COMMUNITY EVENTS

Hands Up For Refugees

Vicky and Deng at Brimbank Library participating in the #handsupforrefugee activities. The hands lined the staircase at the Brimbank Library and a morning tea was enjoyed by all.



Harmony Day

Harmony Day promotions at the Broadmeadows Plaza in partnership with DPV Community Health saw the local communities paint cultural symbols on fabric which was displayed at Hume Council.



Harmony Day



OUR PARTNERS

| | |
|---|---------------------------------------|
| Department of Health | Spectrum MRC |
| Department of Social Services | Victorian Responsible Gambling |
| Department of Human Services - Centrelink | St Dominic's Primary School |
| Department of Health and Human Services | Sacred Heart Primary School |
| Department of Education – Skills First | St Albans Connect |
| Department of Premier & Cabinet | Westpac Bank – Community Grants |
| Office of Disability | Bendigo Kangan Institute of TAFE |
| Victorian Law Foundation | Victoria University |
| Adult Community Further Education (ACFE) | ANZ Trustees |
| Consumer Affairs Victoria | Federation of Chinese Associations |
| City of Melton | Horn of Africa Senior Women's program |
| Victorian Multicultural commission | St John of God |
| VicRoads | Scope Victoria |
| Victoria Police | ADEC |
| Westgate Roads Safety Group | Carers Victoria |
| North West Mental Health Unit | St Albans Connect |
| Cancer Council of Victoria | Jackson School |
| Maribyrnong City Council | Furlong Park School for Deaf Children |
| Hume City Council | YMCA Camp Manyung |
| Brimbank City Council | Western Health – Sunshine Hospital |
| Moonee Valley City Council | Office of Public Advocate |
| Lord Mayor's Charitable Fund | Helping Hands Mission |
| Resurrection Primary School | Harcourts Foundation |
| Youth Now | Moreland City Council |
| | Macedonian Welfare |
| | Diabetes Australia |

OUR PROGRAMS

| Settlement Services | Funding Body |
|---|------------------|
| Settlement Grants Program provides casework for refugees and humanitarian entrants, group (including women's and men's social support, life skills and orientation, work readiness programs). Assisting community groups, communities and association with better access to services. | DSS |
| Youth Settlement Services provides casework and recreation activities for refugee youth. Work is undertaken with local schools and other youth agencies. | DSS |
| Migration Assistance and advice through registered migration agents. This service provides free assistance and advice to SGP eligible refugee and humanitarian entrants in the North West Region. | DSS |
| School Based Fathers' Activity Program focusing on connecting fathers with their children, developing activities which link them into the school environment and the broader community. | DSS |
| Men's Shed Program provides an opportunity for men to undertake a range of practical activities, share experiences with peers, access information and support on a range of social, family, and health based issues. | DSS |
| Aged Care Services | |
| Commonwealth Home Support Program (CHSP) educating ethnic seniors about services available to them and supports the sustainability of seniors | DoH |
| Social Support Group(s) provides centre based recreational activities and meals for CALD clients for Turkish SSG, Indian/Sri Lankan (Brimbank & Point Cook SSG), German PAG, Bosnian PAG and Multicultural SSG. | DoHHS |
| Volunteer Coordination Program provides a friendly visiting program to visit elderly CALD clients to prevent social isolation. | DoHHS |
| Access & Support Program provides short term support to seniors to help them access culturally appropriate HACC services. | DoHHS |
| Hydro-therapy program | DoHHS |
| Disability Services | |
| Disability Advocate provides information, support and where necessary advocates on behalf of people with a disability, their carers and families. | DoHHS |
| Diversity n Disability is a self-advocacy program that empowers people with a | |
| Community Projects | |
| Road Safety Awareness Project | VicRoads |
| Sneakers not Slippers | DPC |
| Learning Centre Services | |
| Basic English & Literacy Program provides new and emerging CALD communities pre-accredited basic literacy and ESL in a culturally responsive | ACFE |
| Accredited Certificate III Individual Support | Skills First DET |

MIGRANT RESOURCE CENTRE NORTH-WEST REGION INC.

ABN 94 440 426 277

Financial Statements
For the year ended 30 June 2018

Chan & Naylor Moonbe Ponds Operating Pty Ltd

ACN: 145 235 781 ABN: 96 127 208 790
Level 1, Suite 2, 31 Argonaes Street
MOONTE PONDS VIC 3039

Phone: 9370 4300 Fax: 9370 4906
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MIGRANT RESOURCE CENTRE NORTH-WEST REGION INC.
ABN 94 440 426 277

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MIGRANT RESOURCE CENTRE NORTH-WEST REGION INC.

ABN 94 440 426 277

Committee's Report

For the year ended 30 June 2018

Your committee members present this report on the association for the financial year ended 30 June 2018.

Committee Members

The names of each person who has been a committee member during the year and to the date of this report are:

Hakki Suleyman - Chair
Troy Atanasovski - Vice President
Sydney Vas - Secretary
Imad Hirmiz - Assistant Secretary
Dan Wallace - Treasurer
Alicia Matene - Assistant Treasurer
Joe Caf
Godefa G'her (resigned 14 Sept 2017)
Bawi Lian Thang
Chahida Bakkour
Minh Lam (appointed 2 Nov 2017)

Committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.

Principal Activities

The principal activities of the association during the financial year were: the operations of a migrant resource and ethnic community welfare centre.

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The surplus from ordinary activities amounted to

| Year ended 30 June 2018 | Year ended 30 June 2017 |
|----------------------------|----------------------------|
| \$ | \$ |
| 177,790 | 252,253 |

MIGRANT RESOURCE CENTRE NORTH-WEST REGION INC.

ABN 94 440 426 277

Committee's Report

For the year ended 30 June 2018

Signed in accordance with a resolution of the Members of the Committee on :



Hakki Suleyman – Chair



Dan Wallace – Treasurer

Dated this 12 day of SEPTEMBER .2018

MIGRANT RESOURCE CENTRE NORTH-WEST REGION INC.

ABN 94 440 426 277

Statement by Members of the Committee

For the year ended 30 June 2018

The responsible committee declare that in the responsible committee's opinion:

- (a) there are reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
- (b) the financial statements and notes satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012*.

Signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profit Commission Regulation 2013*.



Hakki Suleyman - Chair



Dan Wallace - Treasurer



Chartered Accountants

**Independent Auditor's Report
to the members of
Migrant Resource Centre North West Region Inc,
ABN 94 440 426 277**

Opinion

I have audited the financial report of Migrant Resource Centre North West Region Inc, which comprises the statement of financial position as at 30 June 2018, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements, including a summary of significant accounting policies, and statement by members of the committee.

In my opinion of the financial report of Migrant Resource Centre North West Region Inc, has been prepared in accordance with Division 60 of the *Australian Charities and Not for Profits Commission Act 2012*, the *Associations Incorporation Reform Act 2012* and the *Associations Incorporation Reform Regulations 2012*, including:

- (i) giving a true and fair view of the association's financial position as at 30 June 2018 and of its performance for the year then ended; and
- (ii) complying with Australian Accounting Standards and Division 60 of the *Australian Charities and Not for Profits Commission Act 2012*, the *Associations Incorporation Reform Act 2012* and the *Associations Incorporation Reform Regulations 2012*.

Basis for Opinion

I have conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Chartered Accountants
Specialist Property, Business, Tax Accounting & Wealth Advisory Group

C & N Audit Services
1/11, 180 Math Street Kangaroo Point QLD 4169
PO Box 2437 EAST BRISBANE QLD 4169

F 07 3591 6300

ACIN 162 757 148

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Responsibilities of the Committee for the Financial Report

The committee of the association is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, *Australian Charities and Not for Profits Commission Act 2012* and the *Associations Incorporation Reform Act 2012*, and for such internal control as the committee determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or have no realistic alternative but to do so.

The committee of the association is responsible for overseeing the association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatements of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the association cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the committee regards, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



.....
Robert Edwards B Com FCA
RCA# 6246
Level One 180 Main Street
Kangaroo Point Qld 4169

Dated: 12 September 2018

| REPORTING FRAMEWORK | ACCRUALS BASIS \$ |
|---|-----------------------------|
| Recurrent income | |
| Recurrent grants | 2,673,716 |
| Interest received | 38,116 |
| Other income | 23,380 |
| Total recurrent income | 2,735,212 |
| Recurrent Expenditure | |
| Salaries, allowances and related expenses | 1,904,516 |
| Non salary expenses | 689,881 |
| Total recurrent expenditure | 2,594,397 |
| Net operating surplus | 140,815 |
| Capital income and expenditure | |
| Total capital income | 36,975 |
| Total capital expenditure | 20,061 |
| Cash reserves | |
| Total opening balance | 2,623,544 |
| Total closing balance | 3,120,346 |

